

SIMON CHARLES TURTON

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Date of birth: 19/12/66 Place of birth: Guildford, Surrey Nationality: British Marital status: Single

LANGUAGE TEACHING EXPERIENCE (ITALY & UK)

June 2006-Present Proprietor/Managing Director of *Cambridge Institute s.r.l.*, Lanciano, Abruzzo.

Key Responsibilities: Managing a team of circa. 12 permanent and occasional teachers of European languages to ensure an excellent level of teaching; driving new business initiatives to increase sales (Translations, University of Cambridge Local Examinations Syndicate "UCLES" and Study Holidays in the UK). Continues to teach English at the Cambridge Institute as director of studies as well as in many Italian state schools principally preparing students for examinations. Co-ordinator and examiner for all oral examinations for UCLES.

Summers of 2004 & 2005 Director of Studies for *Harven School of English*, Woking, Surrey

Key Responsibilities: Management of 8-week Summer School (100+ 14-17 years olds from all over the world), including morning English classes and an afternoon and weekend activity programme. Played a key role in the design of mini tours of London, Oxford, Bath, Stratford, Windsor and Brighton including interactive educational tasks ensuring maximum enjoyment and learning capacity for all students.

Sept. 2001-June 2006 Proprietor/ Managing Director of *The London Institute*, Lanciano, Abruzzo.

Key Responsibilities: Teaching general and business English including preparation for the UCLES examinations. Full responsibility for all academic and administrative aspects of running a private language school. Recognised by the Ministero Dell'Istruzione Italiano.

Key contracts included: Istituto Statale di Istruzione Tecnica Commerciale e Professionale per Servizi Commerciali "Silvio Spaventa" Atesa. Teaching general English to mixed groups of adults. A total of four classes for forty hours each.

Jan.-June 2001 *Scuola Elementare Statale Olmo di Riccio* 3° Circolo Didattico, Lanciano. A total of 114 hours in classes 1 and 2 financed by 'Progetto Lingua 2000'.

Sept. 1999- Jan. 2001 *The British School*, Lanciano, Abruzzo.
Teaching general and business English to groups of students of varying ages and levels. Students abilities ranged from "beginner" to "advanced", this included preparation for the "PET" and "FCE" examinations. Renewal of previous year's contract.

Summers of '00, '99,'98 *See Europe Ltd.* (U.K.)
Teaching general English to mixed nationality students ranging in age from six to eighteen. Extra duties included the testing and grading of students as well

as involvement in syllabus choice and taking students on guided tours of various places of interest throughout the UK. My contract was renewed after the positive experience of the previous year.

Feb. 2000-June2000 *Scuole Materne Statali: Frisa and S.Giusta 3° Circolo Didattico, Lanciano.*
Progetto Lingua 2000. A total of seventy hours of teaching general English to children of four and five years of age.

Sept 1998-June 1999 *The Cambridge Institute, Lanciano, Abruzzo.*
Teaching general and commercial English to mixed age and ability students in Ortona as well as Lanciano. This included preparation for the complete suite of UCLES certificates. (KET, PET,FCE etc.)

EDUCATION

2001 University of Cambridge Local Examinations Syndicate. Oral Examiner's course for the KET, PET, FCE, CAE and CPE.

1998 **Multi Lingua Guildford, Surrey Full Time course ML Certificate TEFL, Grade B**

1997-1998 **University of Liverpool Part Time course Certificate TEFL/ESP (English for Specific Purposes)**

1979-1985 St George's College, Weybridge, Surrey
10 "O" levels including Maths and English Language
3"A" levels, English Literature, History and Law

OTHER QUALIFICATIONS

- Proficient in use of Microsoft Office Software
- Spoken and written ITALIAN to an Advanced level

INTERESTS AND HOBBIES

Very keen golfer and cricketer. Interested in travel and the cultures of Asia, Africa and the Middle East, including extensive travel throughout India. Enjoy the therapeutic value of music for relaxation, and hold a collection of 1920's Chicago blues records.

References available on request.